**Timeline and Process for Developing the Strategic Plan**

| | |
|---|---|
| August 2017<br>August 2020<br>August 2024 | August Convocation:  Present the Strategic Plan in the context of the Master Plan and Integrated Planning Model with all staff.  Review the Goals of the Master Plan and explain how objectives are developed using the data and analysis in the Master Plan. Announce the formation of four task-forces, one for each goal.<br><br>Task-forces are formed, one for each goal in the Master Plan.  Co-chaired by faculty and administration; members come from all constituent groups and include (and if possible, co-chaired by) members of Institutional Planning and Effectiveness Committee. Members solicit feedback from their constituents.<br><br>Members for an Academic Senate summit task-force are identified to plan for the September Summit on the Strategic Plan.  Members will primarily come from the Academic Senate and Institutional Planning and Effectiveness Committee. |
| September 2017<br>September 2020<br>September 2024 | Each task-force reviews its assigned District Goal from the College of the Sequoias Master Plan 2015 – 2025; and<br><br>Each task-force reviews progress on achieving the objectives from the previous Strategic Plan as documented in the College of the Sequoias Annual Report on the Master Plan.<br><br>A summit on the Strategic Plan is held to gather feedback from all participants in the District. |
| October 2017<br>October 2020<br>October 2024 | Each task-force develops/revises District Objectives, as well as rationales.  A draft is forwarded to the Institutional Planning and Effectiveness Committee and Senior Management for feedback. |
| November 2017<br>November 2020<br>November 2024 | Each task-force discusses feedback from the Institutional Planning and Effectiveness Committee and Senior Management and revises objectives;<br><br>Develops actions for the revised District Objectives; and<br><br>Forwards the completed draft, which includes District Objectives, a rationale for each District Objective, and actions for each District Objective, to the Institutional Planning and Effectiveness Committee. |
| December 2017<br>December 2020<br>December 2024 | The Institutional Planning and Effectiveness Committee combines the components completed by the task-forces into a draft and revises;<br><br>Develops assessments for the objectives;<br><br>Forwards the revised draft to Senior Management for input;<br>Senior Management makes revisions and includes responsible parties. |

2017-2018

**Timeline and Process for Developing the Strategic Plan**

| | |
|---|---|
| January 2018<br>January 2021<br>January 2025 | The Board discusses and provides feedback on the Strategic Plan draft at its retreat. |
| February 2018<br>February 2021<br>February 2025 | Institutional Planning and Effectiveness Committee, Institutional Program Review Committee, Senior Management, Deans Council, Budget Committee and the Academic Senate Executive Board hold a joint meeting to provide feedback on the Strategic Plan draft; and Institutional Planning and Effectiveness Committee incorporates feedback into the draft and forwards to Senior management for review. |
| March 2018<br>March 2021<br>March 2025 | The Institutional Planning and Effectiveness Committee reviews and edits the Strategic Plan draft. |
| March/April 2018<br>March/April 2021<br>March/April 2025 | The Institutional Planning and Effectiveness Committee forwards the draft to the District Governance Senate and Academic Senate. |
| April/May 2018<br>April/May 2021<br>April/May 2025 | District Governance Senate members distribute the final draft of the College of the Sequoias Strategic Plan to their constituents for final review and comment. District Governance Senate considers the feedback from that review; makes final changes as warranted; and recommends the document to the Superintendent/President. |
| May/June 2018<br>May/June 2021<br>May/June 2025 | If the Superintendent/President approves, the final draft of the College of the Sequoias Strategic Plan is presented to the Board of Trustees for information.<br><br>If the Superintendent/President does not approve, collaboration and compromise between the Superintendent/President and the District Governance Senate continues until the Superintendent/President approves.<br><br>The final draft of the College of the Sequoias Strategic Plan is implemented beginning in the subsequent fall. |

2017-2018